

CHECK LIST POLICY REGARDING MUSEUM VOUCHERS

Vouchers will only be accepted when deposited in scientific collections recognized by scientists and maintained by public or private institutions. Collections should be open to the academic public without restrictions except those related to curatorial issues.

Vouchers should be collected under authorization of institutions where the scientist is based as well as governments, when applicable. Please **do not forget** to cite authorization/licence number in "Material and Methods".

Guidelines for taxa do not apply when species are threatened by extinction, in Protected Areas where collecting is not allowed, and/or protected by law.

In case that collection of specimens is not possible due to reasons stated or others, authors should provided other sources of plausible evidences, but the final decision to accept such evidences is sole of Check List Editors.

Policy for specific taxa

Birds: According to rules of the Comitê Brasileiro de Registros Ornitológicos (Sociedade Brasileira de Ornitologia). Currently, any material which allow independent analysis: vouchers of whole or partial specimens (skins, skulls); photos, videos or call recordings, which allow identification of the taxon. For species lists, observational records of common species is acceptable according to standart procedures for this taxon.

Mammals: vouchers (whole specimens - e.g. bats; skulls - e.g. cetaceans), photos and videos.

Amphibians: whole specimens in museums except fossils and threatened species for which other evidences are acceptable.

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Journal of species lists and distribution

Reptiles: museum vouchers, except fossils, threatened species or large-bodied animals which collection is problematic.

Fishes: whole specimens, photos, or videos, deposited in museum collections.

Molluscs: whole specimens or shells.

Insects and Arachnids: whole specimens.

Other invertebrates: only vouchers or diagnostic materials in scientific collections.

Plants: only vouchers in herbariums.

Fungi: only collected material in collections.

Taxa not mentioned above will follow standard procedures for every taxon.